Continued Professional Development (CPD) RECORD

Employment Support Allowance



5th July 2017

**Continued Professional Development (CPD)** refers to the process of tracking and documenting the skills, knowledge and experience that you gain both formally and informally as you work and should be a record of what you experience, learn and then apply.

**CPD Type**

The **Local Authority Charging and Deliberate Deprivation WebEx** has provided **1 hour** of structured/active learning. Structured CPD is an activity designed to achieve a defined learning outcome. Examples of structured CPD activities include participating in courses, seminars, lectures, conferences, workshops, web-based seminars or e-learning.

**Aim**

Employment Support Allowance WebEx aims to:

* Provide an overview
* Help advisers to identify potential entitlement
* Provide an opportunity to raise questions and share experiences

**Documenting your learning**

Good quality CPD records can help to set objectives for development and record progress towards achieving them, it can identify any potential knowledge gaps, support a structured approach to learning and should cover:

1. A description of the activity, including the number of hours and type of learning
2. The need for the activity (knowledge gap)
3. How the activity met a target learning outcome, and if tested, the test result.
4. How you will use the learning

Click or tap here to enter text.

Name

05/07/2017

Date/When did you do it?

CPD Hours/ How long did you spend? 1 Hour

CPD Type Structured

Activity/What did you do?

Care Adviser Network Employment Support Allowance WebEx

CPD need/ Why did you do it?

Click or tap here to enter text.

Reflective statement/ What did you learn and how will you use it?

Click or tap here to enter text.